

**Oshkosh Public Library
Vouchers Payable
December 31, 2023**

Name	Memo	Account	Paid Amount
Contracted Services			
6416 · Prevent Maintenance Contracts			
Gordon Flesch Co, Inc	Images over Base Amount	6416.21 · Copier/Printer Maintenance	218.81
Total 6416 · Prevent Maintenance Contracts			<u>218.81</u>
6417 · 3rd Party Contracted Services			
Beez Electric, Inc	Installed 2nd Phone Line for Future De	6417.12 · Electrical	1,261.19
Beez Electric, Inc	Troubleshoot Socket in Conference Rc	6417.12 · Electrical	205.40
Gartman Mechanical Services	Services on December 26th for Elevat	6417.14 · HVAC	1,562.00
Gartman Mechanical Services	Plumbing Services completed Decemb	6417.18 · Plumbing	142.00
GFL Environmental	Standard Service for Trash & Recyclin	6417.19 · Waste Disposal	700.90
Quill Creative LLC	Initial Creative Brief Checkpoint	6417.61 · Professional Support Service	3,750.00
Total 6417 · 3rd Party Contracted Services			<u>7,621.49</u>
6411 · Advertising/Postage/Print			
DPI	Gift of Library Materials	6411.3 · Printing	106.52
Winnefox Library System	Taskalfa Admin Copier Overage	6411.3 · Printing	186.31
Total 6411 · Advertising/Postage/Print			<u>292.83</u>
Total Contracted Services			<u>8,133.13</u>
Employee Development & Allowanc			
6422 · Professional License/Membership			
MasterCard - RP	National Notary Accociation for Librari	6422 · Professional License/Membersh	20.00
MasterCard - RP	State of WI - Dept of Financial Institutio	6422 · Professional License/Membersh	20.00
Oshkosh Mid Morning Kiwanis	Annual Dues-Regular	6422 · Professional License/Membersh	280.00
Total 6422 · Professional License/Membership			<u>320.00</u>
6423 · Employee Allowance/Reimbursemen			
Toland, Sandy	Mileage - 91.9 Miles	6423 · Employee Allowance/Reimburs	60.20
Total 6423 · Employee Allowance/Reimbursemen			<u>60.20</u>
Total Employee Development & Allowanc			<u>380.20</u>
Fixed Costs			
6454 · Telephone/Internet			
MasterCard - RP	Public Pay Phone	6454 · Telephone/Internet	25.00
Total 6454 · Telephone/Internet			<u>25.00</u>
6455 · Utilities Expense			
Constellation	Monthly Gas Supply Charges	6455 · Utilities Expense	2,217.82
Total 6455 · Utilities Expense			<u>2,217.82</u>
Total Fixed Costs			<u>2,242.82</u>
Inventory Supplies			
6520 · Office Supplies			
MasterCard - RP	Desk Calendar Refill	6520 · Office Supplies	10.42
MasterCard - RP	Marketing Holders	6520 · Office Supplies	62.09
Demco	Full Color Glossy 500/Roll	6520 · Office Supplies	395.47
Staples	Staples, Sharpies	6520 · Office Supplies	112.15
Staples	Basic Stock 1-Sided BC	6520 · Office Supplies	25.01
Staples	Portfolio 2 Pockets	6520 · Office Supplies	16.33
Staples	Portfolio 2 Pocket	6520 · Office Supplies	28.42
Staples	Scissors, Ruler, Stapler, Staples, Tape	6520 · Office Supplies	48.32
Staples	Basic Stock 1-Sided	6520 · Office Supplies	25.01
Total 6520 · Office Supplies			<u>723.22</u>

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Name	Memo	Account	Paid Amount
6524 · Specialty Supplies			
Baker & Taylor	Books, DVDs, & CDs	6524.1 · Library materials	5,136.19
Cengage Learning	Books	6524.1 · Library materials	828.04
EBSCO	National Genealogical Society Membe	6524.1 · Library materials	81.84
Esslinger, Michael	Oshkosh Quiet Photography Book	6524.1 · Library materials	81.50
Ingram	Books	6524.1 · Library materials	351.48
Midwest Tape	Books, DVDs, & CDs	6524.1 · Library materials	579.71
Hoopla	Digital Media - Qty: 2,041	6524.1 · Library materials	4,760.25
MasterCard - KG	Books & DVDs	6524.1 · Library materials	308.62
MasterCard - KG	Star Tribune 1 Year Subscription	6524.1 · Library materials	616.72
MasterCard - KG	Amazon - Books	6524.1 · Library materials	70.16
MasterCard - RP	Sandisk 64GB Extreme Memory Card	6529.4 · Technology	14.49
MasterCard - RP	Zip Ties Heavy Duty	6529.12 · Maintenance Supplies	13.88
Filters Unlimited	20x25x2 Prime PLT STD M10	6529.12 · Maintenance Supplies	435.90
Gartman Mechanical Services	Plumbing Materials for December 13th	6529.12 · Maintenance Supplies	18.65
Gartman Mechanical Services	Supplies for Elevator	6529.12 · Maintenance Supplies	757.01
Kitz & Pfeil	Mech Timer, Cord Extension	6529.12 · Maintenance Supplies	25.35
Kitz & Pfeil	Cord Extention, Rope, Wire Rope Clip	6529.12 · Maintenance Supplies	27.26
MasterCard - MB	Pizzas for Book Clubs	6529221 · Children/Tweens	76.31
MasterCard - MB	Pizzas for Book Clubs	6529222 · Teens	152.61
MasterCard - ST	Welcome Basket & Filler, 1lb Deluxe A	6529223 · Adults	54.92
MasterCard - RP	Prizes for Winter Reading Challenge: \$	6529232 · Teens	50.00
Total 6529 · Non-Inventory Supplies			14,440.89
Total Inventory Supplies			15,164.11
OPL Collection Improvements			
80620 · Voss			
MasterCard - KG	Books	80620 · Voss	19.99
Total 80620 · Voss			19.99
80612 · Kelsh			
MasterCard - KG	Books - Electric; Muscle Cars	80612 · Kelsh	28.98
Total 80612 · Kelsh			28.98
Total OPL Collection Improvements			48.97
			\$ 25,989.22